

Minutes

Board of Directors Escuela Xochitl Tonatiuh d.b.a. Sunrise Middle School San Jose, California

Date and Location of Meeting: 6:30 p.m. Tuesday, Nov. 14, 2017, at Sunrise Middle School

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:35 p.m.

Present: Kermit Cuff, Lex Lauron, Gibran Delabra, Gabriel Clark, and Marilyn Pimentel

Absent: Leonard Daughenbaugh

Present: Advisory Board Member David Johnson

II. CONSENT CALENDAR

- a. Kermit Cuff moved, Marilyn Pimentel seconded, and the Board voted unanimously to approve the consent calendar, which included the minutes from the October Board meeting.

III. REPORTS

Board Chair Gabriel Clark reported on the SCCOE visit and their recommendation for a financial committee and rotation of auditors.

Advisory Member David Johnson reported the status of several grants.

Board member Gibran DeLabra reported on the caving field trip.

Director Teresa Robinson reported on:

1. Dashboard indicators for Sunrise, as compared to other area schools
2. Enrollment for next school year
3. An additional \$20,000 from state funding in the school budget
4. The charter renewal process – do we want to add a 5th grade class?
5. An initiation of a PBIS (Positive Behavioral Interventions and Supports) system at Sunrise
6. SCCOE's annual inspection and recommendation for an incentive to keep teachers past their third year
7. Start-up of a boxing elective

IV. ACTION ITEMS

- A. Lex Lauron moved, Gibran DeLabra seconded, and the Board voted unanimously to approve the school's new safety handbooks.
- B. Gibran DeLabra moved, Gabriel Clark seconded, and the Board voted unanimously to approve a bullying policy for the school.
- C. Gibran DeLabra moved, Marilyn Pimentel seconded, and the Board voted unanimously to approve a cyberbullying policy for the school, with the understanding that it may be amended or expanded in the near future.
- D. Kermit Cuff moved, Lex Lauron seconded, and the Board voted unanimously to accept the auditor's final report for 2016-17, which had no findings, and to approve a recommendation that the auditor completing the report should be changed every three years, beginning with the 2017-18 audit.
- E. Gibran DeLabra moved, Kermit Cuff seconded, and the Board voted unanimously to table a vote on budget amendments until next month.

- F. Marilyn Pimentel moved, Gibran DeLabra seconded, and the Board voted unanimously to invite students to write a school pledge of allegiance to peace and the Earth.
- G. Kermit Cuff moved, Gibran DeLabra seconded, and the Board voted unanimously to retain the school's March teacher-parent conferences as well as the November teacher-parent conferences.
- H. Gabriel Clark moved, Lex Lauron seconded, and the Board voted unanimously to establish a Finance Advisory Committee comprising of the school's financial advisor, Andy Silvert, Board Members Lex Lauron, David Johnson and Gibran DeLabra, and also a parent provided he/she has financial expertise.

V. NEXT MEETING AND ADJOURNMENT

Kermit Cuff moved, Gibran DeLabra seconded, and the Board voted unanimously to adjourn the meeting at 9 p.m. The next Board meeting will be at 6:30 p.m. Tuesday, Dec. 12, 2017.