

# Minutes

**Board of Directors**  
Escuela Xochitl Tonatiuh  
d.b.a. Sunrise Middle School  
San Jose, California

**Date and Location of Meeting: Tuesday, December 11, 2018, at Sunrise Middle School**

**I. CALL TO ORDER, ROLL CALL**

Present: Kermit Cuff, Lex Lauron, Gabriel Clark, Maria Sedano, and Marilyn Pimentel  
Advisory Board Member David Johnson

**II. CONSENT CALENDAR**

Lex Lauron moved, Marilyn Pimentel seconded, and the Board voted unanimously to approve the consent calendar, which included the minutes from the November Board meeting

**III. REPORTS**

Staff report - Director Teresa Robinson reported on enrollment efforts for next year and safety issues.  
(See Action Item D).

**IV. ACTION ITEMS**

- A. Kermit Cuff move, Maria Sedano seconded, and the Board voted unanimously to approve the hire of Fernando Yates to teach 8<sup>th</sup> grade math.
- B. Kermit Cuff moved, Marilyn Pimentel seconded, and the Board voted unanimously to approve the first interim budget, which projects \$38,000 in excess revenues instead of the \$4,000 in originally adopted budget.
- C. Lex Lauron moved, Kermit Cuff seconded, and the Board voted unanimously to approve changes in the school's MOU with the County Office of Education:
  - a. That parents can always appeal an expulsion to the school board.
  - b. That in the event a lottery is needed for student enrollment and there's not enough space to enroll all applicants, that the school run the lottery in preference groups – first taking in all siblings, then children of staff, then residents of the district, and finally, all the other applicants – until there is no more room.
- D. For safety issues, Kermit Cuff moved, Lex Lauron seconded, and the Board voted unanimously to:
  - a. Require that staff never drive with a student alone unless in an emergency situation
  - b. Require after school staff to continue to call home by 4:15 p.m. all absences from the program (except for those not in school that day) and compile a list of which parents called for Board review
  - c. Postpone a decision on policy regarding students who are not picked up after dances, the after school program, etc.

**V. BROWN ACT TRAINING**

Training was put off to the January meeting due to a new Board member's absence.

**VI. CLOSED SESSION**

Performance issue – no action taken

**VII. NEXT MEETING AND ADJOURNMENT**

The meeting was adjourned at 8:20 p.m., with next meeting scheduled for Tuesday, Jan. 15, at 6:30 pm.