

# Minutes

## **Board of Directors** Escuela Xochitl Tonatiuh d.b.a. Sunrise Middle School San Jose, California

**Date, Time and Location of Meeting: 6:30 p.m., Thursday, April 4, 2019, at Sunrise Middle School**

### **I. CALL TO ORDER, ROLL CALL**

Present: Kermit Cuff, Lex Lauron, Maria Sedano, Marilyn Pimentel, and Gabriel Clark

Not Present: J.C. Jaco

Also Present: Advisory Board Member David Johnson

### **II. PUBLIC COMMENTS / INTRODUCTIONS**

- A. Khristel Johnson, charter schools director for the SCCOE, was introduced
- B. Kathleen Perkins, school volunteer, and John Schweyen, school donor, were introduced and thanked for their service.

### **III. CONSENT CALENDAR**

Kermit Cuff moved, Lex Lauron seconded, and the Board voted unanimously to approve the consent calendar, which included the minutes from the March Board meeting

### **IV. REPORTS**

Advisory Board Member David Johnson reported on the status of four grant applications – San Jose BEST, Charter School Facilities Incentive Grants Program, San Jose SSIG, and Northface.

Director Teresa Robinson reported on:

- High School Decision Day
- Results of Parent Survey
- Scholarship Fund

Financial Advisor Andy Silvert gave a budget update for this year and next

### **V. ACTION ITEMS**

- A. Lex Lauron moved, Maria Sedano seconded, and the Board voted unanimously to approve a balanced budget for 2019-20 that includes the elimination of two school staff positions.
- B. Kermit Cuff moved, Marilyn Pimentel seconded, and the Board voted unanimously to approve the hire of four new teachers.
  - 1. Michelle “Mike” Jones, English teacher
  - 2. Mitzi Merek, special education
  - 3. Jeff Waldon, social studies
  - 4. Abi Zambrana O’Neal, social studiesThere were no objections to any of the hires.
- C. Maria Sedano moved, Gabriel Clark seconded, and the Board voted unanimously to approve the renewal of the Executive Director’s contract.
- D. Kermit Cuff moved, Lex Lauron seconded, and the Board voted unanimously to have the school’s employee handbook and student handbook take the place of an insurance company

recommendations for staff-student interactions.

- E. Kermit Cuff moved, Gabriel Clark seconded, and the Board voted unanimously to allow the school director to sign an MOU with the City of San Jose for a \$10,000 SSIG grant for the summer program.

## **VI. CLOSED SESSION**

Employee performance – no action taken

## **VII. NEXT MEETING AND ADJOURNMENT**

Kermit Cuff moved, Lex Lauron seconded, and the Board voted unanimously to adjourn the meeting at 9 p.m. The next Board meeting and Finance Committee meeting will be held at 6 p.m. on Thursday, May 9.